

**CUBA TOWNSHIP**  
**REGULAR MEETING**  
**OF THE BOARD OF TRUSTEES**  
**28000 W. Cuba Road**  
Barrington, IL 60010  
June 9, 2016, 6:00 pm

**I. Call to order:**

Supervisor Nelson called the meeting to order at 6:00 pm.

**II. Pledge of Allegiance**

Nelson led those present in the Pledge of Allegiance

**III. Roll call**

David Nelson, Supervisor; Doug Alexander, Trustee; Jack Mumaw, Trustee; Jeff Raider, Trustee; Jill Talbot, Trustee.

Also present: Becci Tonigan, Cuba Township Assessor; Priscilla Rose, Cuba Township Clerk; Randy Marks Cuba Township Highway Commissioner; Keri-Lyn Krafthefer, Township Attorney; Charles Walsh, Deputy Assessor; Barbara Murphy, resident; Faye Sinnott, resident; Anthony Cantieri, resident; Priscilla Rose, resident.

**IV. Swearing in of Township Clerk**

A motion was made by Trustee Mumaw and Seconded by Trustee Talbot to begin the swearing in of the appointed Township Clerk, Nicole Knapik.

Roll Call: Alexander-yes, Talbot-yes, Mumaw-yes, Raider, yes, Nelson-yes

The swearing in of Nicole E. Knapik was done by former Clerk, Priscilla H. Rose

**V. Public Comment**

Faye Sinnott of BACOG gave a report about Groundwater testing that will be on Oct. 5, 2016. At this meeting, there will also be a presentation about led levels.

Barbara Murphy expressed dislike of the Board rescheduling monthly board meetings. Nelson explained that notices are posted on the doors and Mumaw noted that these meeting changes are also posted on the Township website. Nelson commented that occasionally scheduling conflicts cause necessary date changes. Murphy also discussed vacancies in office and feels there should be a posting for these available positions. Murphy added that she feels Knapik should have remained Deputy Clerk until the next election. Attorney Krafthefer pointed out that a vacancy must be filled within 60 days.

**VI. Discussion and potential action on approval of minutes**

**A. May 11, 2016- Regular Board Meeting**

Trustee Raider made a motion which was seconded by Trustee Alexander to approve the minutes of the May 11, 2016 Board Meeting. The minutes were approved by unanimous voice vote.

**VII. Discussion and potential action on the following topics:**

**A. Payment of bills**

Trustee Alexander made a motion which was seconded by Trustee Talbot to approve the bills of 5/9/16-6/6/16 in the amount of \$398,440.28 check nos. 38904-39139.

Raider questioned a bill for Compass minerals 14K and 13.9K. Marks explained that it was salt that is to be paid from the MFT funds. Raider also questioned a 10K repair bill. Marks commented that it is an older dump truck that needed repairs. Marks stated that there was money in the budget to purchase new equipment but thought that the repair of this vehicle was necessary and minimal to keep it running for another year.

Roll call: Alexander-yes; Mumaw-yes; Raider- yes; Talbot- yes; Nelson- yes. Motion carried.

## **VII. Items for Consideration and Adoption**

### **A. Ordinance 16-O-03 – Prevailing wage for Cuba Township**

Trustee Mumaw made a motion which was seconded by Trustee Raider to approve the Ordinance.

Roll call: Alexander- yes; Mumaw- yes; Raider- yes; Talbot- yes; Nelson- yes. Motion carried.

### **B. Ordinance 16-O-04 – Prevailing wage for Cuba Township Road District**

Trustee Talbot made a motion which was seconded by Trustee Alexander to approve the Ordinance.

Roll call: Alexander – yes; Raider – yes; Talbot – yes; Mumaw – yes; Nelson – yes. Motion carried.

## **IX. Reports**

### **A. Assessor’s report**

Tonigan and Krafthefer discussed the continuing issue between Lake County and the Township Assessors lock out of their system. Assessors are looking into alternative sites to use other than Lake Co.

### **B. Clerk’s report**

Knapik reported that the Clarke larvicide mosquito treatment program has begun and will continue the same as years past.

### **C. Highway Commissioner’s report**

Marks reported that the mulch program is currently on hold due to lack of mulch and that the price has been increased to \$100 for delivery. Plow damage has been completed. There was a planting of 21 trees near the Roads mulch area to help obstruct the unsightly view for local residents. Patching and draining improvements continue. Resurfacing has begun in many areas.

Snap fitness for Roads employees has been cancelled. 2 staff members have left. The Verizon contract has been reviewed and Marks states will now be reduced by hundreds of dollars.

Marks would like to move ahead with a walking path for the Food Pantry volunteers to use and welcomed the assistance from the local Boy Scouts.

Marks stated that the Roads debt to the General Township has been paid in full as of June 9, 2016. Marks explained that the Budget for 2016 is on track with the first 3 months using only 19% of the budget when using a 15 month budget plan. Marks stated that expenditures are down to only 11K. \$27,856 of salt bills is still outstanding.

Mumaw questioned the previous months report discussing a budget plan. Krafthefer clarified that what she suggested was a 5 to 10 year road improvement plan to be introduced. Marks stated that he has this plan but has not submitted it to the board. Mumaw suggested it be brought to a meeting.

### **D. Supervisor’s report**

Nelson stated that we have a number of new employees due to the retirement of Priscilla, Dinah, Kate and that the transition has been going great. The General Town staff is having regular meetings and have been discussing office safety and background checks in future.

Nelson reports that St. Paul church has approached Nelson to discuss the Township taking over their cemetery and he awaits further word and asked for them to present a reporting.

### **E. BACOG report**

The next BACOG meeting will be held at the Cuba Township Office June 28<sup>th</sup> at 7pm.

**F. Township Attorney's report**

There was no Attorney report

**IX. Old Business: Discussion and potential action of the follow topics:**

The board agreed to set the Fall Festival date for October 15, 2016.

**X. New Business**

A. Nelson requested a change to the July board meeting to July 11th due to date conflicts. Raider and Alexander will be unable to attend. The board agreed to the change and notice will be posted.

B. Krafthefer discussed with the board Bill HB4379 which will require townships to determine a maximum allowable reimbursement Ordinance for Elected Officials. This Ordinance will be brought to the board once approved.

**XI. Executive Session**

A motion was made by Mumaw and seconded by Raider to go into Executive Session to discuss Road District employees.

The meeting recesses at 7:16 pm.

Regular session resumed at 7:40

**Roll call:** Doug Alexander, Trustee; Jack Mumaw, Trustee; Jeff Raider, Trustee; Jill Talbot, Trustee; David Nelson, Supervisor

**XI. Action on Executive Session items**

There was no action

**XII. Adjournment**

Trustee Talbot made a motion which was seconded by Trustee Alexander to adjourn. The motion was carried by unanimous voice vote. The meeting was adjourned 8:37 PM.

Respectfully submitted,

Nicole E. Knapik  
Township  
Clerk