

CUBA TOWNSHIP
REGULAR MEETING
OF THE BOARD OF TRUSTEES
28000 W. Cuba Road
Barrington, IL 60010
August 11, 2016, 6:00 pm

I. Call to order:

Supervisor Nelson called the meeting to order at 6:01 pm.

II. Pledge of Allegiance

Segota led those present in the Pledge of Allegiance

III. Roll call

Jill Talbot, Trustee – absent/excused; Doug Alexander, Trustee; Jack Mumaw, Trustee; Jeff Raider, Trustee; David Nelson, Supervisor .

Also present: Becci Tonigan, Cuba Township Assessor; Randy Marks, Cuba Township Highway Commissioner; Keri-Lyn Krafthefer, Township Attorney; Susan Segota, Cuba Township employee; TJ Podgorski, Highway Department employee; Barbara Murphy, resident; Patrick Dupras, resident.

IV. Public Comment

There was no public comment

V. Presentation of the Audit draft for approval

Matt Brenan of Lauterbach and Amen LLC presented to the Board the Audit report and Management letter for the fiscal year ending 2/29/16. When questioned by Nelson, Brenan feels that the Township is moving in the right direction. Alexander suggests Highway to be maintaining a \$700K balance to cover the 3 month gap as stated in the policy and to avoid borrowing funds from the Township each year. Marks stated that this is achievable because of the increase to the IGA's and a decrease in monthly spending. Segota would like an update to the "Best Practices" policy for the clothing allowance. Alexander recommended a quarterly review of progress on the Audit findings to be added as an agenda item beginning in November.

Trustee Alexander made a motion which was seconded by Raider to approve the Annual Financial Report for fiscal year ending 2/29/16.

Roll call: Talbot-absent/excused; Alexander-yes; Mumaw-yes; Raider-yes; Nelson-yes. Motion carried

VI. Discussion and potential action on approval of minutes

A. July 11, 2016- Regular Board meeting

Trustee Mumaw made a motion which was seconded by Trustee Alexander to approve the minutes of the July 11, 2016 Board Meeting. Motion carried by a unanimous voice vote.

VII. Discussion and potential action on the following topics:

A. Payment of bills

Trustee Mumaw made a motion which was seconded by Trustee Alexander to approve the bills of 7/12/16 – 8/10/16 in the amount of \$332,424.52 check nos. 39362-39607.

Roll call: Talbot-absent/excused; Alexander-yes; Mumaw-yes; Raider-yes; Nelson; yes. Motion carried.

Alexander had questions regarding an IDOT payment in relation to the Rt. 22 and Old Barrington road work. Marks stated that we are on a payment plan to pay \$7,000 per year for 3 years for a total of \$17K or \$19K. Alexander questioned the total paid this month was \$2,328 which would not add up to the amount Marks believed was contracted to us. Marks will verify total amount owed for the Board.

B. Agreement for Cuba Township Food Pantry to pay \$12K to Cuba Cares

This item has been tabled until further notice.

VIII. Items for Consideration and Adoption

A. Resolutions for Participation by Elected Officials in IMRF

These items have been tabled and will be addressed at a future meeting when all facts are gathered from IMRF.

IX. Reports

A. Assessor's report

Tonigan discussed the recent Township wide assessment increase. Tonigan had a meeting with County Board Representatives to discuss these issues.

B. Clerk's report

Knapik told the Board that the final cemetery plots have been sold and that she will be meeting with the cemetery board to discuss tree and fence maintenance. Knapik also explained that maintenance and repairs have been made to the sirens to keep them in working order.

C. Highway Commissioner's report

Marks reported the ongoing work with brush pick up and that residents can call if they need service. Marks reported the ongoing work on signage repair and mowing. The paving program will begin August 16th with the Highway Department doing prep work and Peter Baker completing the jobs as contracted. Marks explained that contracting out of paving saves the Township a large amount of money. Marks invited the Board to drive along with him and his crew to see the work that happens on a daily basis. Marks stated that the electronic recycling program will continue until further notice.

D. Supervisor's report and BACOG report

Nelson reported on upcoming events: Oct. 16th – The Hills are Alive party; Aug. 27th – Concert for Conservation; Aug. 20th – Fred Fest; Oct. 6th – Legislative BACOG meeting; Sept. 26th-30th –Water Testing event.

E. Township Attorney's report

Krafthefer reminded the Board of the requirement for setting the Elected Officials compensation at least 180 days prior to them taking office next year and should be addressed in the next 2 months.

X. Old Business: Discussion and potential action of the follow topics:

There was no old business

XI. New Business

There was no new business

XII. Executive Session

There was no executive session

XIII. Action on Executive Session items

There was no action

XII. Adjournment

Trustee Mumaw made a motion which was seconded by Trustee Alexander to adjourn. The motion was carried by unanimous voice vote. The meeting was adjourned 7:25 PM.

Respectfully submitted,

Nicole E. Knapik
Clerk